

# Public Document Pack

## Cyngor Bwrdeistref Sirol Pen-y-bont ar Ogwr

### Bridgend County Borough Council



Swyddfeydd Dinesig, Stryd yr Angel, Pen-y-bont, CF31 4WB / Civic Offices, Angel Street, Bridgend, CF31 4WB

*Rydym yn croesawu gohebiaeth yn Gymraeg.  
Rhowch wybod i ni os mai Cymraeg yw eich  
dewis iaith.*

*We welcome correspondence in Welsh. Please  
let us know if your language choice is Welsh.*



#### Cyfarwyddiaeth y Prif Weithredwr / Chief Executive's Directorate

Deialu uniongyrchol / Direct line /: 01656 643148 / 643147 / 643694

Gofynnwch am / Ask for: Michael Pitman

Ein cyf / Our ref:

Eich cyf / Your ref:

**Dyddiad/Date:** Wednesday, 13 November 2019

Dear Councillor,

#### **LICENSING SUB-COMMITTEE A**

A meeting of the Licensing Sub-Committee A will be held in the Committee Rooms 2/3, Civic Offices Angel Street Bridgend CF31 4WB on **Tuesday, 19 November 2019 at 10:00.**

#### **AGENDA**

1. Apologies for Absence  
To receive apologies for absence from Members.
2. Declarations of Interest  
To receive declarations of personal and prejudicial interest (if any) from Members/Officers in accordance with the provisions of the Members Code of Conduct adopted by Council from 1 September 2008.
3. Approval of Minutes 3 - 8  
To receive for approval the Minutes of the 30/07/2019 and 09/08/2019
4. Application to Licence Private Hire Vehicle 9 - 12
5. Application to Licence Hackney Carriage Vehicle 13 - 16
6. Application to Licence Hackney Carriage Vehicle 17 - 20
7. Application to Licence Hackney Carriage Vehicle 21 - 24
8. Application to Licence Hackney Carriage Vehicle 25 - 28
9. Application to Licence Hackney Carriage Vehicle 29 - 42
10. Application to Licence Hackney Carriage Vehicle 43 - 46
11. Urgent Items  
To consider any other item(s) of business in respect of which notice has been given in accordance with Rule 4 of the Council Procedure Rules and which the person presiding at the meeting is of the opinion should by reason of special circumstances be transacted at the

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meeting as a matter of urgency.

12. Exclusion of the Public

The reports relating to the following items are not for publication as they contain exempt information as defined in Paragraph 12 of Part 4 and/or Paragraph 21 of Part 5 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information)(Variation)(Wales) Order 2007.

If following the application of the public interest test the Committee resolves pursuant to the Act to consider these items in private, the public will be excluded from the meeting during such consideration.

13. Approval of Exempt Minutes

47 - 68

To receive for approval the exempt Minutes of the 30/07/2019 and 09/08/2019

14. Disciplinary Hearing for Existing Taxi Driver

69 - 106

Yours faithfully

**K Watson**

Head of Legal and Regulatory Services

Councillors:

TH Beedle

RJ Collins

MJ Kearn

Councillors

DRW Lewis

DG Owen

AA Pucella

Councillors

JE Williams

## LICENSING SUB-COMMITTEE A - TUESDAY, 30 JULY 2019

MINUTES OF A MEETING OF THE LICENSING SUB-COMMITTEE A HELD IN COMMITTEE ROOMS 2/3, CIVIC OFFICES ANGEL STREET BRIDGEND CF31 4WB ON TUESDAY, 30 JULY 2019 AT 10:00

### Present

Councillor DRW Lewis – Chairperson

TH Beedle

MJ Kearn

AA Pucella

JE Williams

### Officers:

Ilaria Agostini-Green Senior Licensing Enforcement Officer  
Katia Daw Lawyer  
Michael Pitman Business & Administrative Apprentice

### 208. DECLARATIONS OF INTEREST

Cllr A Pucella declared a prejudicial interest in item 13 and left the room during consideration of this agenda item, as he knew the applicant.

Cllr M Kearn declared a prejudicial interest in item 15 and left the room during consideration of this agenda item, as he knew the applicant's family.

### 209. APPROVAL OF MINUTES

RESOLVED: That the minutes of the meeting of the 04/06/2019 and 11/06/2019 be approved as a true and accurate record.

### 210. APPLICATION TO LICENCE HACKNEY CARRIAGE VEHICLE

The Head of Legal and Regulatory Services submitted a report asking the Sub-Committee to consider an application to grant a license for a Hackney Carriage vehicle.

The application was made by Karl Svensen to licence a Dacia Logan MCV, vehicle registration number AU17 USM as a Hackney Carriage vehicle to seat 4 persons. The vehicle was pre-owned and was first registered at the DVLA on March 2017.

The Sub-Committee inspected the vehicle.

The Senior Licensing Enforcement Officer advised members that the current mileage of the vehicle was 9,506 miles. She stated that the application fell outside the Hackney Carriage Vehicle Policy approved by the Licensing Committee for the reasons outlined in the report.

The vehicle was not wheelchair accessible, but there were specific policy guidelines in respect of the first licensing of Hackney Carriage vehicles which fell outside policy guidelines, outlined in paragraph 4.6 of the report.

For Members' information, a service history had been provided dated 27 April 2018 and 31 May 2019 with the mileage recorded at 5,307 and 9197 respectively

RESOLVED: The Sub-Committee considered the application to register AU17 USM as a Hackney Carriage vehicle.

Members noted that it fell outside of policy 2.1 due to the age and mileage.

Members noted that the policy could be relaxed as set out in para 2.2 of the policy as the vehicle displayed exceptional interior and exterior quality and exceptional standards of safety. As such, the Sub-Committee were happy to grant the licence.

211. APPLICATION TO LICENCE PRIVATE HIRE VEHICLE

The Head of Legal and Regulatory Services submitted a report asking the Sub-Committee to consider an application to grant a license for a Private Hire Vehicle.

The application was made by Mark Chegwen to licence a Mercedes V250 D AMG, vehicle registration number CN19 ZZG as a Private Hire Vehicle to seat 7 persons. The vehicle was pre-owned and was first registered at the DVLA on 13 March 2019.

The Sub-Committee inspected the vehicle.

The Senior Licensing Enforcement Officer advised members that the current mileage of the vehicle was 5,031 miles. She stated that the application fell outside the Private Hire Vehicle Policy approved by the Licensing Committee for the reasons outlined in the report.

The vehicle was not wheelchair accessible, but there were specific policy guidelines in respect of the first licensing of Private Hire Vehicles which fell outside policy guidelines, outlined in paragraph 4.4 of the report.

For Members' information, there was no service history for this vehicle

RESOLVED: The Sub-Committee considered the application to register CN19 ZZG as a Private Hire Vehicle.

Members noted that it fell outside of policy 2.1 due to the age and mileage.

Members noted that the policy could be relaxed as set out in para 2.2 of the policy as the vehicle displayed exceptional interior and exterior quality and exceptional standards of safety. As such, the Sub-Committee were happy to grant the licence.

212. APPLICATION TO LICENCE PRIVATE HIRE VEHICLE

The Head of Legal and Regulatory Services submitted a report asking the Sub-Committee to consider an application to grant a license for a Hackney Carriage vehicle.

The application was made by Eric James Chauffeuring Limited, to licence a Mercedes S Class LWB, vehicle registration number KT67 BNB as a Private Hire Vehicle to seat 7 persons. The vehicle was pre-owned and was first registered at the DVLA on 27 September 2017.

The Sub-Committee inspected the vehicle.

The Senior Licensing Enforcement Officer advised members that the current mileage of the vehicle was 12,517 miles. She stated that the application fell outside the Private Hire

Vehicle Policy approved by the Licensing Committee for the reasons outlined in the report.

The vehicle was not wheelchair accessible, but there were specific policy guidelines in respect of the first licensing of Private Hire Vehicles which fell outside policy guidelines, outlined in paragraph 4.4 of the report.

For Members' information, the service history provided had incorrect details regarding mileage. The correct mileage at that time was 1,516 not 15167 as indicated in the report.

**RESOLVED:** The Sub-Committee considered the application to register KT67 BNB as a Private Hire Vehicle.

Members noted that it fell outside of policy 2.1 due to the age and mileage.

Members noted that the policy could be relaxed as set out in para 2.2 of the policy as the vehicle displayed exceptional interior and exterior quality and exceptional standards of safety. As such, the Sub-Committee were happy to grant the licence.

213. **APPLICATION TO LICENCE PRIVATE HIRE VEHICLE**

The Head of Legal and Regulatory Services submitted a report asking the Sub-Committee to consider an application to grant a license for a Private Hire Vehicle.

The application was made by Sharon Evans to licence a Mercedes C220d SE Estate, vehicle registration number KJ67 BGU as a Private Hire Vehicle to seat 4 persons. The vehicle was pre-owned and was first registered at the DVLA on 28 February 2018.

The Sub-Committee inspected the vehicle.

The Senior Licensing Enforcement Officer advised members that the current mileage of the vehicle was 13,897 miles. She stated that the application fell outside the Private Hire Vehicle Policy approved by the Licensing Committee for the reasons outlined in the report.

The vehicle was not wheelchair accessible, but there were specific policy guidelines in respect of the first licensing of Private Hire Vehicles which fell outside policy guidelines, outlined in paragraph 4.4 of the report.

For Members' information, a service history was provided on the 17 June 2019 with the mileage recorded at 13,772.

**RESOLVED:** The Sub-Committee considered the application to register KJ67 BGU as a Private Hire Vehicle.

Members noted that it fell outside of policy 2.1 due to the age and mileage.

Members noted that the policy could be relaxed as set out in para 2.2 of the policy as the vehicle displayed exceptional interior and exterior quality and exceptional standards of safety. As such, the Sub-Committee were happy to grant the licence.

214. **URGENT ITEMS**

None

215. EXCLUSION OF THE PUBLIC

RESOLVED: That under Section 100A (4) of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007, the public be excluded from the meeting during consideration of the following items of business as they contained exempt information as defined in Paragraph 12 of Part 4 and/or Paragraph 21 of Part 5 of Schedule 12A of the Act.

Following the application of the public interest test it was resolved that pursuant to the Act referred to above, to consider the following items in private, with the public excluded from the meeting, as it was considered that in all the circumstances relating to the items, the public interest in maintaining the exemption outweighed the public interest in disclosing the information, because the information would be prejudicial to the applicants so mentioned.

216. APPROVAL OF EXEMPT MINUTES

217. APPLICATION FOR GRANT OF LICENCES

218. DISCIPLINARY HEARING FOR EXISTING TAXI DRIVER

219. DISCIPLINARY HEARING FOR EXISTING TAXI DRIVER

220. DISCIPLINARY HEARING FOR EXISTING TAXI DRIVER

221. DISCIPLINARY HEARING FOR EXISTING TAXI DRIVER

The meeting closed at 17:30

MINUTES OF A MEETING OF THE LICENSING SUB-COMMITTEE A HELD IN COMMITTEE ROOMS 2/3, CIVIC OFFICES ANGEL STREET BRIDGEND CF31 4WB ON FRIDAY, 9 AUGUST 2019 AT 09:30

Present

Councillor DRW Lewis – Chairperson

TH Beedle

MJ Kearn

AA Pucella

Apologies for Absence

RJ Collins and JE Williams

Officers:

Ilaria Agostini-Green	Senior Licensing Enforcement Officer
Katia Daw	Lawyer
Mark Galvin	Senior Democratic Services Officer - Committees
Will Lane	Operational Manager Shared Regulatory Services
Michael Pitman	Business & Administrative Apprentice
Yvonne Witchell	Team Manager Licensing

222. DECLARATIONS OF INTEREST

None.

223. URGENT ITEMS

None.

224. EXCLUSION OF THE PUBLIC

RESOLVED:

That under Section 100A (4) of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007, the public be excluded from the meeting during consideration of the following item of business as it contained exempt information as defined in Paragraph 12 of Part 4 and/or Paragraph 21 of Part 5 of Schedule 12A of the Act.

Following the application of the public interest test it was resolved that pursuant to the Act referred to above, to consider the item in private, with the public excluded from the meeting, as it was considered that in all the circumstances relating to the item, the public interest in maintaining the exemption outweighed the public interest in disclosing the information, because the information would be prejudicial to the persons so mentioned.

Minute No.

Summary of Item:

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Disciplinary Hearing for Existing Taxi Driver

225. DISCIPLINARY HEARING FOR EXISTING TAXI DRIVER

The meeting closed at 12:30

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## BRIDGEND COUNTY BOROUGH COUNCIL

### REPORT TO LICENSING SUB COMMITTEE

19 NOVEMBER 2019

#### REPORT OF THE HEAD OF LEGAL AND REGULATORY SERVICES

##### APPLICATION TO LICENCE PRIVATE HIRE VEHICLE

#### 1. Purpose of report

- 1.1 The purpose of this report is to ask the sub-committee to consider an application to grant a licence for a private hire vehicle.

#### 2. Connection to corporate improvement objectives/other corporate priorities

- 2.1 There is no direct link to the Corporate Improvement Plan / Other Corporate Priority.

#### 3. Background

- 3.1 It is the duty of the Local Authority to determine applications made under the Local Government (Miscellaneous Provisions) Act 1976 and Town Police Clauses Act 1847. Applications which fall outside the policy guidelines are referred to a Licensing Sub-Committee for determination.

#### 4. Current situation/proposal

- 4.1 Application is made by Wayne Davies of Penyfai Bridgend to licence a Mercedes Benz C200 Sport Premium + Auto vehicle registration number KJ68 DKX as a private hire vehicle to seat 4 persons.
- 4.2 The vehicle is pre-owned and was first registered at the DVLA on 7 January 2019.
- 4.3 The application falls outside the Private Hire Vehicle Policy approved by the Licensing Committee. The vehicle is not wheelchair accessible. The first MOT is due in January 2022. No other documentation has been provided.

#### 4.4 Policy Guidelines

The vehicle policy applicable to this application was approved by the Licensing Committee on 10 March 2008. The relevant extract from the policy is as follows:

*“(Policy 2.1) Applications for the first licensing of a hackney carriage or private hire vehicle should be submitted to the Council within 14 days of the first registration of the vehicle at the DVLA. The mileage at the time of application should be no greater than 500 miles. The applicant may be the second or a subsequent registered keeper but the applicant must demonstrate that there is no more than 14 days between the first registration and transfer to the applicant’s name. Applications will normally be dealt with under the Scheme of Delegation to Officers.*”

*(Policy 2.2) Applications for the first licensing of vehicles falling outside the above policy guidelines will normally be refused but a relaxation of the policy may be considered in exceptional circumstances. The general guidelines for relaxation of the policy are as follows but each case will be dealt with on its merits:*

*(Policy 2.2.5) A relaxation of the policy will also be considered in exceptional circumstances for applications relating to the first licensing of private hire vehicles. The Council does not seek to limit or define a particular vehicle which is suitable but will adhere to the minimum standards for the size of seats and legroom etc which are available on request. Irrespective of the age of the vehicle it must be capable of satisfying the general licensing conditions and be fit for purpose as a private hire vehicle in terms of passenger safety and comfort. Each application will be reported to the Licensing Sub-Committee for determination on its merits having regard to the following criteria:*

- That the vehicle presented is in an exceptional condition in relation to its exterior and interior appearance with no evidence of defects, chips, marks or other evidence of unreasonable wear and tear or damage.*
- That the vehicle presented offers an exceptional standard of safety and comfort for passengers in terms of features offered for example ABS, passenger airbags and ability to meet current requirements on emissions testing.*
- That the application includes evidence that the vehicle has been serviced at the intervals recommended by the manufacturer and at an approved garage. Other relevant documentations such as an MOT certificate should also be provided.*

## **5. Effect upon policy framework and procedure rules**

5.1 None

## **6. Equality Impact Assessment**

6.1 This vehicle is not for wheelchair use. There are no other implications in relation to age; disability; gender and transgender; race; religion or belief and non-belief; sexual orientation.

## **7. Well-being of Future Generations (Wales) Act 2015 implications**

7.1 The well-being goals identified in the Act were considered in the preparation of this report. It is considered that there will be no significant or unacceptable impacts upon the achievement of well-being goals/objectives as a result of this report.

## **8. Financial implications**

8.1 None for the authority

## **9. Recommendation**

9.1 The Sub-Committee is asked to determine the application having regard to the information contained within this report.

**Kelly Watson**  
**HEAD OF LEGAL AND REGULATORY SERVICES**

**Date 13 November 2019**

Yvonne Witchell  
Team Manager Licensing

**Telephone:** (01656) 643643

**E-mail:** Yvonne.Witchell@bridgend.gov.uk

**Postal Address** Civic Offices, Angel Street, Bridgend, CF31 4WB

**Background documents**

Hackney Carriage Vehicle Application  
Hackney Carriage Vehicle Policy Guidelines

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## BRIDGEND COUNTY BOROUGH COUNCIL

### REPORT TO LICENSING SUB COMMITTEE

19 NOVEMBER 2019

#### REPORT OF THE HEAD OF LEGAL AND REGULATORY SERVICES

#### APPLICATION TO LICENCE HACKNEY CARRIAGE VEHICLE

##### 1. Purpose of report

- 1.1 The purpose of this report is to ask the sub-committee to consider an application to grant a licence for a hackney carriage vehicle.

##### 2. Connection to corporate improvement objectives/other corporate priorities

- 2.1 There is no direct link to the Corporate Plan / Other Corporate Priorities.

##### 3. Background

- 3.1 It is the duty of the Local Authority to determine applications made under the Local Government (Miscellaneous Provisions) Act 1976 and Town Police Clauses Act 1847. Applications which fall outside the policy guidelines are referred to a Licensing Sub-Committee for determination.

##### 4. Current situation/proposal

- 4.1 Application is made by Andrew Jackson of Porthcawl to licence a Dacia Logan vehicle registration number KP16 ULJ as a hackney carriage vehicle to seat 4 persons.

- 4.2 The vehicle is pre-owned and was first registered at the DVLA on 11 July 2016.

- 4.3 The application falls outside the Hackney Carriage Vehicle Policy approved by the Licensing Committee. The vehicle is not wheelchair accessible. For Members' information a service report has been provided dated 14 July 2017 with the mileage recorded at 6517 and 8 April 2019 with mileage at 14634. An MOT Certificate dated 8 April 2019 has also been provided with the mileage recorded at 14630.

##### 4.4 Policy Guidelines

The vehicle policy applicable to this application was approved by the Licensing Committee on 10 March 2008. The relevant extract from the policy is as follows:

*“(Policy 2.1) Applications for the first licensing of a hackney carriage or private hire vehicle should be submitted to the Council within 14 days of the first registration of the vehicle at the DVLA. The mileage at the time of application should be no greater than 500 miles. The applicant may be the second or a subsequent registered keeper but the applicant must demonstrate that there is no more than 14 days between the first registration and transfer to the applicant’s name. Applications will normally be dealt with under the Scheme of Delegation to Officers.*

*(Policy 2.2) Applications for the first licensing of vehicles falling outside the above policy guidelines will normally be refused but a relaxation of the policy may be considered in exceptional circumstances. The general guidelines for relaxation of the policy are as follows but each case will be dealt with on its merits:*

*(Policy 2.2.5) A relaxation of the policy will also be considered in exceptional circumstances for applications relating to the first licensing of private hire vehicles. The Council does not seek to limit or define a particular vehicle which is suitable but will adhere to the minimum standards for the size of seats and legroom etc which are available on request. Irrespective of the age of the vehicle it must be capable of satisfying the general licensing conditions and be fit for purpose as a private hire vehicle in terms of passenger safety and comfort. Each application will be reported to the Licensing Sub-Committee for determination on its merits having regard to the following criteria:*

- That the vehicle presented is in an exceptional condition in relation to its exterior and interior appearance with no evidence of defects, chips, marks or other evidence of unreasonable wear and tear or damage.*
- That the vehicle presented offers an exceptional standard of safety and comfort for passengers in terms of features offered for example ABS, passenger airbags and ability to meet current requirements on emissions testing.*
- That the application includes evidence that the vehicle has been serviced at the intervals recommended by the manufacturer and at an approved garage. Other relevant documentations such as an MOT certificate should also be provided.*

## **5. Effect upon policy framework and procedure rules**

5.1 None

## **6. Equality Impact Assessment**

6.1 This vehicle is not for wheelchair use. There are no other implications in relation to age; disability; gender and transgender; race; religion or belief and non-belief; sexual orientation.

## **7. Well-being of Future Generations (Wales) Act 2015 implications**

7.1 The well-being goals identified in the Act were considered in the preparation of this report. It is considered that there will be no significant or unacceptable impacts upon the achievement of well-being goals/objectives as a result of this report.

## **8. Financial implications**

8.1 None for the authority

## **9. Recommendation**

9.1 The Sub-Committee is asked to determine the application having regard to the information contained within this report.

**Kelly Watson**  
**HEAD OF LEGAL AND REGULATORY SERVICES**

**Date 13 November 2019**

Yvonne Witchell  
Team Manager Licensing

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**Background documents**

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## BRIDGEND COUNTY BOROUGH COUNCIL

### REPORT TO LICENSING SUB COMMITTEE

19 NOVEMBER 2019

#### REPORT OF THE HEAD OF LEGAL AND REGULATORY SERVICES

#### APPLICATION TO LICENCE HACKNEY CARRIAGE VEHICLE

##### 1. Purpose of report

- 1.1 The purpose of this report is to ask the sub-committee to consider an application to grant a licence for a hackney carriage vehicle.

##### 2. Connection to corporate improvement objectives/other corporate priorities

- 2.1 There is no direct link to the Corporate Plan / Other Corporate Priorities.

##### 3. Background

- 3.1 It is the duty of the Local Authority to determine applications made under the Local Government (Miscellaneous Provisions) Act 1976 and Town Police Clauses Act 1847. Applications which fall outside the policy guidelines are referred to a Licensing Sub-Committee for determination.

##### 4. Current situation/proposal

- 4.1 Application is made by Liam Morgan and David Stolzenburg T/a Llynfi Coaches of Maesteg to licence a Dacia Logan vehicle registration number CE69 POU as a hackney carriage vehicle to seat 4 persons.

- 4.2 The vehicle was first registered at the DVLA on 26 September 2019.

- 4.3 The application falls outside the Hackney Carriage Vehicle Policy approved by the Licensing Committee. The vehicle is not wheelchair accessible. For Members' information there is no service report for the vehicle.

##### 4.4 Policy Guidelines

The vehicle policy applicable to this application was approved by the Licensing Committee on 10 March 2008. The relevant extract from the policy is as follows:

*“(Policy 2.1) Applications for the first licensing of a hackney carriage or private hire vehicle should be submitted to the Council within 14 days of the first registration of the vehicle at the DVLA. The mileage at the time of application should be no greater than 500 miles. The applicant may be the second or a subsequent registered keeper but the applicant must demonstrate that there is no more than 14 days between the first registration and transfer to the applicant’s name. Applications will normally be dealt with under the Scheme of Delegation to Officers.*

*(Policy 2.2) Applications for the first licensing of vehicles falling outside the above policy guidelines will normally be refused but a relaxation of the policy may be considered in exceptional circumstances. The general guidelines for relaxation of the policy are as follows but each case will be dealt with on its merits:*

*(Policy 2.2.5) A relaxation of the policy will also be considered in exceptional circumstances for applications relating to the first licensing of private hire vehicles. The Council does not seek to limit or define a particular vehicle which is suitable but will adhere to the minimum standards for the size of seats and legroom etc which are available on request. Irrespective of the age of the vehicle it must be capable of satisfying the general licensing conditions and be fit for purpose as a private hire vehicle in terms of passenger safety and comfort. Each application will be reported to the Licensing Sub-Committee for determination on its merits having regard to the following criteria:*

- That the vehicle presented is in an exceptional condition in relation to its exterior and interior appearance with no evidence of defects, chips, marks or other evidence of unreasonable wear and tear or damage.*
- That the vehicle presented offers an exceptional standard of safety and comfort for passengers in terms of features offered for example ABS, passenger airbags and ability to meet current requirements on emissions testing.*
- That the application includes evidence that the vehicle has been serviced at the intervals recommended by the manufacturer and at an approved garage. Other relevant documentations such as an MOT certificate should also be provided.*

## **5. Effect upon policy framework and procedure rules**

5.1 None

## **6. Equality Impact Assessment**

6.1 This vehicle is not for wheelchair use. There are no other implications in relation to age; disability; gender and transgender; race; religion or belief and non-belief; sexual orientation.

## **7. Well-being of Future Generations (Wales) Act 2015 implications**

7.1 The well-being goals identified in the Act were considered in the preparation of this report. It is considered that there will be no significant or unacceptable impacts upon the achievement of well-being goals/objectives as a result of this report.

## **8. Financial implications**

8.1 None for the authority

## **9. Recommendation**

9.1 The Sub-Committee is asked to determine the application having regard to the information contained within this report.

**Kelly Watson**  
**HEAD OF LEGAL AND REGULATORY SERVICES**

**Date 13 November 2019**

Yvonne Witchell  
Team Manager Licensing

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## BRIDGEND COUNTY BOROUGH COUNCIL

### REPORT TO LICENSING SUB COMMITTEE

19 NOVEMBER 2019

#### REPORT OF THE HEAD OF LEGAL AND REGULATORY SERVICES

#### APPLICATION TO LICENCE HACKNEY CARRIAGE VEHICLE

##### 1. Purpose of report

- 1.1 The purpose of this report is to ask the sub-committee to consider an application to grant a licence for a hackney carriage vehicle.

##### 2. Connection to corporate improvement objectives/other corporate priorities

- 2.1 There is no direct link to the Corporate Plan / Other Corporate Priorities.

##### 3. Background

- 3.1 It is the duty of the Local Authority to determine applications made under the Local Government (Miscellaneous Provisions) Act 1976 and Town Police Clauses Act 1847. Applications which fall outside the policy guidelines are referred to a Licensing Sub-Committee for determination.

##### 4. Current situation/proposal

- 4.1 Application is made by Paul Brain T/a Peyton Travel of Bridgend to licence a Renault Master Minibus vehicle registration number PO61 FHT as a hackney carriage vehicle to seat 8 persons.
- 4.2 The vehicle was first registered at the DVLA on 11 January 2012.
- 4.3 The application falls outside the Hackney Carriage Vehicle Policy approved by the Licensing Committee. The vehicle is wheelchair accessible. For Members' information a service report for the vehicle has been submitted dated 10 August 2014 with the mileage recorded at 25275, the 24 April 2016 at 42882, 22 February 2017 at 51669 And 17 November 2018 at 76128.
- 4.4 The MOT status of the vehicle shows that the vehicle has a Vehicle Type approval of N1 which corresponds to Vehicles designed and constructed for the carriage of goods and having a maximum mass not exceeding 3,5 tonnes.

The Vehicle Certification Agency classifies vehicles using a number of type approval categories. The normal type approval required for a passenger carrying vehicle is M1; Vehicles designed and constructed for the carriage of passengers and comprising no more than eight seats in addition to the driver's seat. A Vehicle with N1 Type approval indicates that the vehicle has been converted at some point in its history from a goods van to a passenger vehicle.

There are no specific regulations covering the conversion of vans into passenger carrying vehicles. However, Regulation 100 of The Road Vehicles (Construction & Use) Regulations 1986 (SI 1986 No. 1078) will apply. This requires:

- a motor vehicle, and all its parts and accessories
- the number of passengers carried, and the manner in which any passengers are carried in or on a vehicle
- the weight, distribution, packing and adjustment of the load of a vehicle

to be at all times such that no danger is caused, or is likely to be caused, to any person in or on a vehicle or on a road. This means that the conversion work must allow passengers to be carried safely.

The current Council guidelines require that an applicant submit satisfactory evidence that the conversion has been carried out to safe and approved performance standards. The current recommended certification is for the vehicle to have undergone a voluntary Individual Vehicle Approval (IVA). This means that the Driver and Vehicle Standards Agency (DVSA) carry out an inspection of the vehicle and, if it passes the technical standards, a Certificate of Compliance is issued.

- 4.5 Mr Brain has provided the following information from the vehicle converter company concerning the conversion of the vehicle: “Renault Master – VF6MFF4BR46006430 – PO61 FHT

“We have found records to show we converted the vehicle in 2012.

We installed 2 Winga seats and 5 Defender/Titan III seats. The seats were installed with headrests.

The seats we installed were tested to M1 conditions

Further to the seats, Portaramp Easyramp, set of Unwin Wheelchair tie downs and occupant restraint system.

We have no further information on our electronically held records and have been unsuccessful in locating the paper file. All vehicles built during this time confirmed to either our Low Volume Type Approval (LVTA) which followed our conformity of production, or to the Standard Vehicle Assessment (SVA) which was performed by VOSA. Unfortunately we have no record of which approval route was followed in this instance, but the vehicle would have been built to one of them.”

- 4.5 Policy Guidelines

The vehicle policy applicable to this application was approved by the Licensing Committee on 10 March 2008. The relevant extract from the policy is as follows:

*“(Policy 2.1) Applications for the first licensing of a hackney carriage or private hire vehicle should be submitted to the Council within 14 days of the first registration of the vehicle at the DVLA. The mileage at the time of application should be no greater than 500 miles. The applicant may be the second or a subsequent registered keeper but the applicant must demonstrate that there is no more than 14 days between the first registration and transfer to the applicant’s name. Applications will normally be dealt with under the Scheme of Delegation to Officers.*

*(Policy 2.2) Applications for the first licensing of vehicles falling outside the above policy guidelines will normally be refused but a relaxation of the policy may be considered in exceptional circumstances. The general guidelines for relaxation of the policy are as follows but each case will be dealt with on its merits:*

*(Policy 2.2.5) A relaxation of the policy will also be considered in exceptional circumstances for applications relating to the first licensing of private hire vehicles. The Council does not seek to limit or define a particular vehicle which is suitable but will adhere to the minimum standards for the size of seats and legroom etc which are available on request. Irrespective of the age of the vehicle it must be capable of satisfying the general licensing conditions and be fit for purpose as a private hire vehicle in terms of passenger safety and comfort. Each application will be reported to the Licensing Sub-Committee for determination on its merits having regard to the following criteria:*

- *That the vehicle presented is in an exceptional condition in relation to its exterior and interior appearance with no evidence of defects, chips, marks or other evidence of unreasonable wear and tear or damage.*
- *That the vehicle presented offers an exceptional standard of safety and comfort for passengers in terms of features offered for example ABS, passenger airbags and ability to meet current requirements on emissions testing.*
- *That the application includes evidence that the vehicle has been serviced at the intervals recommended by the manufacturer and at an approved garage. Other relevant documentations such as an MOT certificate should also be provided.*

## **5. Effect upon policy framework and procedure rules**

5.1 None

## **6. Equality Impact Assessment**

6.1 This vehicle is not for wheelchair use. There are no other implications in relation to age; disability; gender and transgender; race; religion or belief and non-belief; sexual orientation.

## **7. Well-being of Future Generations (Wales) Act 2015 implications**

7.1 The well-being goals identified in the Act were considered in the preparation of this report. It is considered that there will be no significant or unacceptable impacts upon the achievement of well-being goals/objectives as a result of this report.

## **8. Financial implications**

8.1 None for the authority

## **9. Recommendation**

9.1 The Sub-Committee is asked to determine the application having regard to the information contained within this report.

**Kelly Watson**  
**HEAD OF LEGAL AND REGULATORY SERVICES**

**Date 13 November 2019**

Yvonne Witchell  
Team Manager Licensing

**Telephone:** (01656) 643643

**E-mail:** Yvonne.Witchell@bridgend.gov.uk

**Postal Address** Civic Offices, Angel Street, Bridgend, CF31 4WB

**Background documents**

Hackney Carriage Vehicle Application  
Hackney Carriage Vehicle Policy Guidelines



## BRIDGEND COUNTY BOROUGH COUNCIL

### REPORT TO LICENSING SUB COMMITTEE

19 NOVEMBER 2019

#### REPORT OF THE HEAD OF LEGAL AND REGULATORY SERVICES

##### APPLICATION TO LICENCE HACKNEY CARRIAGE VEHICLE

#### 1. Purpose of report

- 1.1 The purpose of this report is to ask the sub-committee to consider an application to grant a licence for a hackney carriage vehicle.

#### 2. Connection to corporate improvement objectives/other corporate priorities

- 2.1 There is no direct link to the Corporate Plan / Other Corporate Priorities.

#### 3. Background

- 3.1 It is the duty of the Local Authority to determine applications made under the Local Government (Miscellaneous Provisions) Act 1976 and Town Police Clauses Act 1847. Applications which fall outside the policy guidelines are referred to a Licensing Sub-Committee for determination.

#### 4. Current situation/proposal

- 4.1 Application is made by Paul Brain T/a Peyton Travel of Bridgend to licence a Renault Master Minibus vehicle registration number PO61 FKB as a hackney carriage vehicle to seat 8 persons.
- 4.2 The vehicle was first registered at the DVLA on 4 January 2012.
- 4.3 The application falls outside the Hackney Carriage Vehicle Policy approved by the Licensing Committee. The vehicle is wheelchair accessible. For Members' information a service report for the vehicle has been submitted dated 21 June 2013 with the mileage recorded at 21559, the 27 February 2015 at 42277, 7 October 2017 at 61739 and 24 January 2019 at 79419.
- 4.4 The MOT status of the vehicle shows that the vehicle has no Vehicle Type Approval. The Vehicle Certification Agency classifies vehicles using a number of type approval categories. The normal type approval required for a passenger carrying vehicle is M1; Vehicles designed and constructed for the carriage of passengers and comprising no more than eight seats in addition to the driver's seat. The lack of a Type approval can indicate that the vehicle has been converted at some point in its history from a goods van to a passenger vehicle.

There are no specific regulations covering the conversion of vans into passenger carrying vehicles. However, Regulation 100 of The Road Vehicles (Construction & Use) Regulations 1986 (SI 1986 No. 1078) will apply. This requires:

- a motor vehicle, and all its parts and accessories
- the number of passengers carried, and the manner in which any passengers are carried in or on a vehicle
- the weight, distribution, packing and adjustment of the load of a vehicle

to be at all times such that no danger is caused, or is likely to be caused, to any person in or on a vehicle or on a road. This means that the conversion work must allow passengers to be carried safely.

The current Council guidelines require that an applicant submit satisfactory evidence that the conversion has been carried out to safe and approved performance standards. The current recommended certification is for the vehicle to have undergone a voluntary Individual Vehicle Approval (IVA). This means that the Driver and Vehicle Standards Agency (DVSA) carry out an inspection of the vehicle and, if it passes the technical standards, a Certificate of Compliance is issued.

- 4.5 Mr Brain has provided the following information from the vehicle converter company concerning the conversion of the vehicle: “Renault Master – VF6MFF4BR45808198 – PO61 FKB

“We have found records to show we converted the vehicle in 2012.

We installed 2 Winga seats and 5 Defender/Titan III seats. The seats were installed with headrests.

The seats we installed were tested to M1 conditions

Further to the seats, Portaramp Easyramp, set of Unwin Wheelchair tie downs and occupant restraint system.

We have no further information on our electronically held records and have been unsuccessful in locating the paper file. All vehicles built during this time confirmed to either our Low Volume Type Approval (LVTA) which followed our conformity of production, or to the Standard Vehicle Assessment (SVA) which was performed by VOSA. Unfortunately we have no record of which approval route was followed in this instance, but the vehicle would have been built to one of them.”

#### 4.6 Policy Guidelines

The vehicle policy applicable to this application was approved by the Licensing Committee on 10 March 2008. The relevant extract from the policy is as follows:

*“(Policy 2.1) Applications for the first licensing of a hackney carriage or private hire vehicle should be submitted to the Council within 14 days of the first registration of the vehicle at the DVLA. The mileage at the time of application should be no greater than 500 miles. The applicant may be the second or a subsequent registered keeper but the applicant must demonstrate that there is no more than 14 days between the first registration and transfer to the applicant’s name. Applications will normally be dealt with under the Scheme of Delegation to Officers.*

*(Policy 2.2) Applications for the first licensing of vehicles falling outside the above policy guidelines will normally be refused but a relaxation of the policy may be considered in exceptional circumstances. The general guidelines for relaxation of the policy are as follows but each case will be dealt with on its merits:*

*(Policy 2.2.5) A relaxation of the policy will also be considered in exceptional circumstances for applications relating to the first licensing of private hire vehicles. The Council does not seek to limit or define a particular vehicle which is suitable but will adhere to the minimum standards for the size of seats and legroom etc which are available on request. Irrespective of the age of the vehicle it must be capable of satisfying the general licensing conditions and be fit for purpose as a private hire vehicle in terms of passenger safety and comfort. Each application will be reported to the Licensing Sub-Committee for determination on its merits having regard to the following criteria:*

- That the vehicle presented is in an exceptional condition in relation to its exterior and interior appearance with no evidence of defects, chips, marks or other evidence of unreasonable wear and tear or damage.*
- That the vehicle presented offers an exceptional standard of safety and comfort for passengers in terms of features offered for example ABS, passenger airbags and ability to meet current requirements on emissions testing.*
- That the application includes evidence that the vehicle has been serviced at the intervals recommended by the manufacturer and at an approved garage. Other relevant documentations such as an MOT certificate should also be provided.*

## **5. Effect upon policy framework and procedure rules**

5.1 None

## **6. Equality Impact Assessment**

6.1 This vehicle is for wheelchair use. There are no other implications in relation to age; disability; gender and transgender; race; religion or belief and non-belief; sexual orientation.

## **7. Well-being of Future Generations (Wales) Act 2015 implications**

7.1 The well-being goals identified in the Act were considered in the preparation of this report. It is considered that there will be no significant or unacceptable impacts upon the achievement of well-being goals/objectives as a result of this report.

## **8. Financial implications**

8.1 None for the authority

## **9. Recommendation**

9.1 The Sub-Committee is asked to determine the application having regard to the information contained within this report.

**Kelly Watson**  
**HEAD OF LEGAL AND REGULATORY SERVICES**

**Date 13 November 2019**

Yvonne Witchell  
Team Manager Licensing

**Telephone:** (01656) 643643

**E-mail:** Yvonne.Witchell@bridgend.gov.uk

**Postal Address** Civic Offices, Angel Street, Bridgend, CF31 4WB

**Background documents**

Hackney Carriage Vehicle Application  
Hackney Carriage Vehicle Policy Guidelines

## BRIDGEND COUNTY BOROUGH COUNCIL

### REPORT TO LICENSING SUB COMMITTEE

19 NOVEMBER 2019

#### REPORT OF THE HEAD OF LEGAL AND REGULATORY SERVICES

#### APPLICATION TO LICENCE HACKNEY CARRIAGE VEHICLE

##### 1. Purpose of report

- 1.1 The purpose of this report is to ask the sub-committee to consider an application to grant a licence for a hackney carriage vehicle.

##### 2. Connection to corporate improvement objectives/other corporate priorities

- 2.1 There is no direct link to the Corporate Plan / Other Corporate Priorities.

##### 3. Background

- 3.1 It is the duty of the Local Authority to determine applications made under the Local Government (Miscellaneous Provisions) Act 1976 and Town Police Clauses Act 1847. Applications which fall outside the policy guidelines are referred to a Licensing Sub-Committee for determination.

##### 4. Current situation/proposal

- 4.1 Application is made by Andrew Thomas, Brynmenyn, Bridgend to licence a Dacia Logan MCV Ambiance DCI registration number CK64 WTP as a hackney carriage vehicle to seat 4 persons.
- 4.2 The vehicle is pre-owned and was first registered at the DVLA on 28 January 2015. Mr Thomas acquired the vehicle on 4 August 2019.
- 4.3 The application falls outside the Hackney Carriage Vehicle Policy approved by the Licensing Committee. The vehicle is not wheelchair accessible.
- 4.4 For Members' information a service report has been provided showing the following:

Date of Service	Mileage Recorded
22 June 2015	17934
19 July 2016	29460
3 January 2017	38216
3 October 2019	48211

- 4.5 Mr Thomas has produced a MOT Pass Certificate for a test undertaken on 4 October 2019 with the mileage at 48310 miles.
- 4.5 Mr Thomas advised that this vehicle had previously been licensed by this authority as a hackney carriage. The test certificates provided when the vehicle attended Joint Fleet Services are held on archive file and show the following:

<b>Date of Test</b>	<b>Mileage Recorded</b>
5 August 2015	24356
5 February 2016	48994
5 August 2016	72560
3 February 2017	96584
5 February 2018	141406

- 4.6 The date of expiry of the last licence issued is 5 February 2019. However the vehicle was suspended in August 2018 for non-attendance at a six monthly test and the licence subsequently lapsed.
- 4.7 Mr Thomas verbally confirmed to an officer that he acquired the vehicle in a damaged state (water) and undriveable but subsequently installed a Engine Control Unit (ECU) which led to the re-programming of the Odometer between August 2019 and October 2019. He is aware of the previous records held and wishes to proceed with the application.
- 4.8 However, there are also discrepancies in the mileage prior to Mr Thomas acquiring the vehicle, namely at the time the service took place in July 2016 compared with the test undertaken at Fleet Services in August 2016. The relevant records are set out in Appendix A.
- 4.9 The vehicle is the subject of an outstanding manufacturer's recall set out in Appendix B.
- 4.4 Policy Guidelines

The vehicle policy applicable to this application was approved by the Licensing Committee on 10 March 2008. The relevant extract from the policy is as follows:

*“(Policy 2.1) Applications for the first licensing of a hackney carriage or private hire vehicle should be submitted to the Council within 14 days of the first registration of the vehicle at the DVLA. The mileage at the time of application should be no greater than 500 miles. The applicant may be the second or a subsequent registered keeper but the applicant must demonstrate that there is no more than 14 days between the first registration and transfer to the applicant’s name. Applications will normally be dealt with under the Scheme of Delegation to Officers.*

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*reported to the Licensing Sub-Committee for determination on its merits having regard to the following criteria:*

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- *That the vehicle presented offers an exceptional standard of safety and comfort for passengers in terms of features offered for example ABS, passenger airbags and ability to meet current requirements on emissions testing.*
- *That the application includes evidence that the vehicle has been serviced at the intervals recommended by the manufacturer and at an approved garage. Other relevant documentations such as an MOT certificate should also be provided.*

## **5. Effect upon policy framework and procedure rules**

5.1 None

## **6. Equality Impact Assessment**

6.1 This vehicle is not for wheelchair use. There are no other implications in relation to age; disability; gender and transgender; race; religion or belief and non-belief; sexual orientation.

## **7. Well-being of Future Generations (Wales) Act 2015 implications**

7.1 The well-being goals identified in the Act were considered in the preparation of this report. It is considered that there will be no significant or unacceptable impacts upon the achievement of well-being goals/objectives as a result of this report.

## **8. Financial implications**

8.1 None for the authority

## **9. Recommendation**

9.1 The Sub-Committee is asked to determine the application having regard to the information contained within this report.

**Kelly Watson**  
**HEAD OF LEGAL AND REGULATORY SERVICES**

**Date 13 November 2019**

Yvonne Witchell  
Team Manager Licensing

**Telephone:** (01656) 643643

**E-mail:** Yvonne.Witchell@bridgend.gov.uk

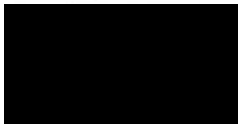
**Postal Address** Civic Offices, Angel Street, Bridgend, CF31 4WB

**Background documents**

Hackney Carriage Vehicle Application  
Hackney Carriage Vehicle Policy Guidelines



466\_1073119021\_00323\_1012\_38900



Registered keeper

You **must** make sure that the name and address printed here is correct. If it is not, see section 3.

Document reference number  
Don't share, keep it safe



Acquired vehicle on 04 08 2019



Thinking of buying this vehicle?  
**Buyer beware...**

Do you know how to avoid being tricked into buying a stolen vehicle?

For tips and advice go to [gov.uk/checks-when-buying-a-used-car](http://gov.uk/checks-when-buying-a-used-car)



**THIS DOCUMENT IS NOT PROOF OF OWNERSHIP.**  
It shows who is responsible for registering and taxing the vehicle.

Registration Certificate translations

European Community

Permis de circulacion  
Permis de circulacion  
Osvedceni o registraci  
Registreringsattest

Zulassungsbescheinigung  
Registrerimisunnistus  
Λόγιο κυκλοφορίας  
Πρωτότυπο Έγγραφο

Certificat d'immatriculation  
Teastas Cláraithe  
Carta di circolazione  
Registrācijas apliecība

Registrācijas liudijimas  
Fargalmi engedely  
Certifikat ta Registrazzjoni  
Kantekenbewijs

Dowod Rejestracji  
Certificado de matricula  
Certificat de immatriculare  
Osvedceni o evidencii

Próbietna dowożenia  
Rejestrerimisattēsts  
Registreringsbeviset  
Prameina do voza

Data protection

DVLA handles your personal data in accordance with road vehicle law and data protection laws. The law allows us to release your data to the police and other enforcement bodies. We also provide data to other parties where the law allows it. For further information about how we process your data, your rights and who to contact, see our privacy notice at [gov.uk/dvla/privacy-policy](http://gov.uk/dvla/privacy-policy)

Special notes (these notes cannot be removed)

NO. OF FORMER KEEPERS: 2  
1. DECLARED NEW AT FIRST REGISTRATION.

How to fill in your V5C(W) Registration Certificate (log book)

Tax or SORN (Statutory Off Road Notification) using the document reference number above.

**1** Change my vehicle details

You **must** fill in section 1 over the page and return the whole V5C(W) to DVLA, Swansea, SA99 1BA.  
For more information go to: [gov.uk/change-vehicle-details-registration-certificate](http://gov.uk/change-vehicle-details-registration-certificate)

**2** Selling or transferring my vehicle to a new keeper (not a trader)

It's quick and simple to tell us online at: [gov.uk/sold-bought-vehicle](http://gov.uk/sold-bought-vehicle)  
Or fill in section 2 over the page and send to DVLA, Swansea, SA99 1BA.  
You **must** give section 6 to the new keeper.

**3** Change my name and / or address

You **must** fill in section 3 over the page and return the whole V5C(W) to DVLA, Swansea, SA99 1BA. You should receive your new V5C(W) within 4 weeks.  
For more information go to: [gov.uk/change-name-address-v5c](http://gov.uk/change-name-address-v5c)

**4** Selling, transferring or part exchanging this vehicle to a motor trader

It's quick and simple to tell us online at: [gov.uk/sold-bought-vehicle](http://gov.uk/sold-bought-vehicle)  
Or fill in section 4 over the page and return just that page to DVLA, Swansea, SA99 1BA.

**5** Permanently exporting this vehicle for more than 12 months

If you or someone you're selling the vehicle to is taking it out of the country for 12 months or more, go to section 5 over the page.  
For more information go to: [gov.uk/taking-vehicles-out-of-uk](http://gov.uk/taking-vehicles-out-of-uk)

**6** New keeper slip

Selling your vehicle: you **must** fill in the date of sale on section 6 over the page and give it to the new keeper.  
**Vehicle tax or SORN isn't passed on to someone else.**  
For more information go to: [gov.uk/vehicletaxrules](http://gov.uk/vehicletaxrules)

# Vehicle details

0506330

Official use only

A: Registration number **CK64 WTP** [A.1] Q

B: Date of first registration **28 01 2015**

[B.1]: Date of first registration in the UK **28 01 2015**

D.1: Make **DACIA**

D.2: Type **SD**

Variant **7SDCL5**

Version **7SDCL5**

Euro status

Real driving emissions

D.3: Model **LOGAN MCV AMBIANCE DCI**

D.5: Body type **ESTATE**

[X]: Taxation class **DIESEL CAR**

[D.5]: Suspension type

[M]: Revenue weight **1670 KG GROSS**

P.1: Cylinder capacity (cc) **1461 CC**

V.7: CO<sub>2</sub> (g/km) **099 G/KM**

P.3: Type of fuel **HEAVY OIL**

S.1: Number of seats, including driver **5**

S.2: Number of standing places (where appropriate)

[D.4]: Wheelplan **2-AXLE-RIGID BODY**

J: Vehicle category **M1**

K: Type approval number **E2\*2001/116\*0314\*72\*\***

P.2: Max. net power (kW) **66**

E: VIN/Chassis/Frame No. **UU17SDCL551924888**

P.5: Engine number **R253620**

F.1: Max. permissible mass (exc. m/c) **1670**

G: Mass in service **1165**

Q: Power/Weight ratio (kW/kg) (only for motorcycles)

R: Colour **WHITE**

O: Technical permissible maximum towable mass of trailer

O.1: braked (kg) **1150**

O.2: unbraked (kg) **580**

U: Sound level

U.1: stationary (dB(A)) **78**

U.2: engine speed (min-1) **2813**

U.3: drive-by (dB(A)) **72**

V: Exhaust Emissions

V.1: CO (g/km or g/kWh) **0.155**

V.2: HC (g/km or g/kWh)

V.3: NOx (g/km or g/kWh) **0.119**

V.4: HC+NOx (g/km)

V.5: particulates (g/km or g/kWh)



## 1 Change my vehicle details – Only fill in details to be corrected or changed

By submitting this form you are declaring that the information provided is correct. If you have made changes to your vehicle or if the information above is incorrect, you must

tell us by filling in the relevant box(es) below and send whole V5C(W) to DVLA, Swansea, SA99 1BA. Use black ink and CAPITALS.

Registration number **CK64 WTP** Q

Document reference number [REDACTED]

Wheelplan / Body type: [REDACTED]

VIN / Chassis / Frame number: [REDACTED]

New revenue weight: [REDACTED] Date of change: **DDMMYY** Cylinder capacity (cc): [REDACTED]

No. of seats inc. driver: [REDACTED] No. of standing places: [REDACTED] Type of fuel: [REDACTED]

Engine number: [REDACTED]

New colour: [REDACTED] Date of change: **DDMMYY** CLR [REDACTED]

Tax class: [REDACTED] Y [REDACTED]

For information on how to change your tax class go to [gov.uk/change-vehicle-tax-class](http://gov.uk/change-vehicle-tax-class)

## 2 Selling or transferring my vehicle to a new keeper (not a trader)

By submitting this form you are declaring that the information provided is correct.

You must tell us immediately if you have sold or transferred your vehicle. It's quick and simple to tell us online. If you don't receive an acknowledgment or tax refund, if applicable, go to [gov.uk/contact-the-dvla](http://gov.uk/contact-the-dvla) as you may still be liable.

If you want to keep the registration number you must do this before you sell or transfer it. To tell us go to: [gov.uk/keep-registration-number](http://gov.uk/keep-registration-number)

You can use this form to tell us if you have:

- Sold your vehicle privately – fill in the boxes below and the date of sale on section 6 over the page. Use black ink and CAPITALS. Tear off section 6 (green slip) give it to the new keeper. Return the rest of the V5C(W) to DVLA, Swansea, SA99 1BA.
- Sold, transferred or part exchanged your vehicle to a motor trader – go to section 4 (yellow section) on the next page.

Registration number **CK64 WTP** Q

Document reference number [REDACTED]

Title: Mr: [REDACTED] Mrs: [REDACTED] Miss: [REDACTED]

Or other title or business / company name: [REDACTED]

New keeper's first and middle names written in full: [REDACTED]

Surname: [REDACTED]

DVLA fleet number for companies only: [REDACTED] Date of birth: (optional) [REDACTED]

Current UK address (house number, street name, town / city): [REDACTED]

Foreign address? For information go to: [gov.uk/taking-vehicles-out-of-uk](http://gov.uk/taking-vehicles-out-of-uk)

Postcode: [REDACTED]

Date of sale: (mandatory) **DDMMYY** Mileage: (optional) [REDACTED]

K Contact number of the new keeper: (optional) [REDACTED]

Email address of the new keeper: (optional) [REDACTED]

Driving licence number of the new keeper: (optional) [REDACTED]

Official use only. Do not write in this space.



WICE SHEETS (1/6)

2206.15 Miles (Km) 17934 Invoice number 58907 Comments: miscellaneous

Stamp

of operation:

Corrosion check:

Not OK\*

specific page

197716 Miles (Km) 29460 Stamp

of operation:

Corrosion check:

Not OK\*

specific page

3117 Miles (Km) 38216 Stamp

of operation:

Corrosion check:

Not OK\*

specific page

6.13

08 OCT 2019



**SERVICE SHEETS (2/6)**

SE VIN

Date	Typ	Se	....	Ant	OK	*Se
Date	Typ	Se	....	Ant	OK	*Se
Date	Typ	Se	....	Ant	OK	*Se

VIN: .....

Invoice number: .....

Comments/misses (alphabetical)

Date: 3/10/19	Miles (Km): 43211	Stamp
Type of operation:		
Service	<input type="checkbox"/>	
.....	<input type="checkbox"/>	
Anti-corrosion check:		
OK <input checked="" type="checkbox"/>	Not OK* <input type="checkbox"/>	
*See specific page		

Date:	Miles (Km):	Stamp
Type of operation:		
Service	<input type="checkbox"/>	
.....	<input type="checkbox"/>	
Anti-corrosion check:		
OK <input type="checkbox"/>	Not OK* <input type="checkbox"/>	
*See specific page		

Date:	Miles (Km):	Stamp
Type of operation:		
Service	<input type="checkbox"/>	
.....	<input type="checkbox"/>	
Anti-corrosion check:		
OK <input type="checkbox"/>	Not OK* <input type="checkbox"/>	
*See specific page		

**BRIDGEND COUNTY BOROUGH COUNCIL**  
**VEHICLE CHECK LIST**

Hackney Carriage 405

Testing Station No. eRd

Private Hire Firm [Redacted]

Date of Test 5.8.15

Vehicle Reg. No. CK64WTP Make & Model DACIA LOGAN Approx. year of Manufacture 2014

Recorded Mileage 24356

or Chassis No. UU17SDCL551924888 Colour WH/TE No. of Seats 4

Eng. Size 1.5DCI

Testable Item	Manual Reference	Pass	Fail	Remarks
<b>01 Section I—Lighting Equipment</b>				
02 Oblig. Front Lamps	1/1	✓		
03 Oblig. Rear Lamps	1/1	✓		
04 Oblig. Headlamps	1/2	✓		
05 Headlamp Aim	1/6	✓		
06 Stop Lamps	1/3	✓		
07 Rear Reflectors	1/4	✓		
08 Direction Indicators & Hazard Lights	1/5	✓		
09 Fog Lights—Int. Lights—Rev. Lights		✓		
010				
<b>011 Section II—Steering &amp; Suspension</b>				
012 Steering Controls	11/1	✓		
013 Steering Mechanism	11/2	✓		
014 Power Steering	11/3	✓		
015 Transmission Shafts	11/4.4	✓		
016 Stub Axle Assemblies	11/5	✓		
017 Wheel Bearings Front & Rear	11/4	✓		
018 Suspension Front & Rear	11/5,6,7,8,9	✓		
019 Shock Absorbers Front & Rear	11/10	✓		
020				
<b>021 Section III—Braking System</b>				
022 Service Brake Condition	III/3,4	✓		
023 Parking Brake Condition	III/1,2	✓		
024 Service Brake Efficiency	III/5,6,7,8	✓		
025 Parking Brake Efficiency	III/5,6,7,8	✓		
026 Service Brake Balance	III/5,6,7,8	✓		
027 ABS Warning System		✓		
<b>028 Section IV—Tyres &amp; Wheels</b>				
029 Tyre Type	IV/1	✓		
030 Tyre Condition	IV/1	✓		
031 Roadwheels	IV/2	✓		
032 Spare Wheel		✓		
033				
<b>034 Section V—Seat Belts &amp; Seats</b>				
035 Security of Mountings	V/1	✓		
036 Condition of Belts	V/1	✓		
037 Operation	V/1	✓		
038 Condition of Seats		✓		
039 Engine Oil Leaks		✓		
<b>040 Section VI—General Items</b>				
041 Windscreen/Wipers/Washers	VI/1	✓		
042 View of Road	VI/2	✓		
043 Horn—Electric Wiring—Battery	VI/4	✓		
044 Exhaust System including Silencers	VI/3	✓		
045 Exhaust Emissions	VI/3	✓		
046 Body — Exterior/Interior		✓		
047 Mirrors/Registration Plates		✓		
048 Door Locks & Hinges		✓		
049 Taxi Meter & Fares Table (H/C only)		✓		
050 Taxi Sign—Illuminated (H/C only)		✓		
051 Fuel System including Cap		✓		
052 Fire Extinguisher		✓		
053 Medical Kit		✓		
054 Licence Plates (renewal only)		✓		

*Washed up at [unclear]*

During the test on this vehicle the defects mentioned below were noticed, which in the opinion of the tester, render the vehicle **DANGEROUS** for use on the road:

Warning: A person who drives a dangerously defective vehicle on the road is liable to prosecution and the insurance may not be operative.

Pass Cert. No. P10922

Fail Cert. No. ....

Signature of Tester: [Signature]



# VEHICLE CHECK LIST

Hackney Carriage 405

Private Hire CK64 WTP Firm [REDACTED]

Vehicle Reg. No. CK64 WTP Make & Model DAECIA LOGAN Approx. year of Manufacture 2014 Recorded Mileage 96584

or Chassis No. UU173DCL551924888 Colour WHITE No. of Seats 4 Eng. Size 1.584

Testing Station No. CPDI

Date of Test 3.9.17



Testable Item	Manual Reference	Pass	Fail	Remarks
<b>01 Section I—Lighting Equipment</b>				
02 Oblig. Front Lamps	1/1	✓		
03 Oblig. Rear Lamps	1/1	✓		
04 Oblig. Headlamps	1/2	✓		
05 Headlamp Aim	1/6	✓		
06 Stop Lamps	1/3	✓		
07 Rear Reflectors	1/4	✓		
08 Direction Indicators & Hazard Lights	1/5	✓		
09 Fog Lights—Int. Lights—Rev. Lights		✓		
<b>010 Section II—Steering &amp; Suspension</b>				
012 Steering Controls	11/1	✓		
013 Steering Mechanism	11/2	✓		
014 Power Steering	11/3	✓		
016 Transmission Shafts	11/4,4	✓		
016 Stub Axle Assemblies	11/5	✓		
017 Wheel Bearings Front & Rear	11/4	✓		
018 Suspension Front & Rear	11/5,6,7,8,9	✓		
019 Shock Absorbers Front & Rear	11/10	✓		
<b>020 Section III—Braking System</b>				
022 Service Brake Condition	III/3,4	✓		
023 Parking Brake Condition	III/1,2	✓		
024 Service Brake Efficiency	III/5,6,7,8	✓		
025 Parking Brake Efficiency	III/5,6,7,8	✓		
026 Service Brake Balance	III/5,6,7,8	✓		
027 ABS Warning System		✓		
<b>028 Section IV—Tyres &amp; Wheels</b>				
029 Tyre Type	IV/1	✓		
030 Tyre Condition	IV/1	✓		
031 Roadwheels	IV/2	✓		
032 Spare Wheel		✓		
<b>033 Section V—Seat Belts &amp; Seats</b>				
035 Security of Mountings	V/1	✓		
036 Condition of Belts	V/1	✓		
037 Operation	V/1	✓		
038 Condition of Seats		✓		
039 Engine Oil Leaks		✓		
<b>040 Section VI—General Items</b>				
041 Windscreen/Wipers/Washers	VI/1	✓		
042 View of Road	VI/2	✓		
043 Horn—Electric Wiring—Battery	VI/4	✓		
044 Exhaust System including Silencers	VI/3	✓		
045 Exhaust Emissions	VI/3	✓		
046 Body—Exterior/Interior		✓		
047 Mirrors/Registration Plates		✓		
048 Door Locks & Hinges		✓		
049 Taxi Meter & Fares Table (H/C only)		✓		
050 Taxi Sign—Illuminated (H/C only)		✓		
051 Fuel System including Cap		✓		
052 Fire Extinguisher		✓		
053 Medical Kit		✓		
054 Licence Plates (renewal only)		✓		

During the test on this vehicle the defects mentioned below were noticed, which in the opinion of the tester, render the vehicle **DANGEROUS** for use on the road:

Warning: A person who drives a dangerously defective vehicle on the road is liable to prosecution and the insurance may not be operative.

Pass Cert. No. P12541

Fail Cert. No. \_\_\_\_\_

Signature of Tester [Signature]







APPENDIX B

Check MOT history (<https://www.gov.uk/check-mot-history>)

CK64WTP

## DACIA LOGAN

Colour	Fuel type	Date registered
<b>White</b>	<b>Diesel</b>	<b>28 January 2015</b>

MOT valid until  
**3 October 2020**

### MOT history

Check mileage recorded at test, MOT expiry date, defects and advisories, and view test certificate

Date tested	Mileage	MOT test number
<b>4 October 2019</b>	<b>48,310 miles</b>	<b>8559 2467 5904</b>
<b>PASS</b>	Test location	Expiry date
		<b>3 October 2020</b>

#### The MOT test changed on 20 May 2018

Defects are now categorised according to their severity – dangerous, major, and minor.

### Outstanding vehicle recalls

Check if DACIA LOGAN CK64WTP has outstanding recalls

## Outstanding recall found

This vehicle has been recalled since at least **31 October 2019**.

Contact a **DACIA** dealership to arrange for repairs.

If you've had the recalled component repaired recently, it can take up to 3 weeks for the manufacturer to update their records.

This information is provided by the vehicle manufacturer. If you think the information is wrong, contact the vehicle manufacturer's dealership. Please do not contact the DVSA, as we are not able to change the recall status.

Was this vehicle recall information useful to you? so we can improve the service.

### **Using Vehicle Recall Information**

DVSA and its suppliers try to ensure that the information published on this website is accurate. However, as the information is aggregated from various sources, we can't accept any liability for the accuracy of content. This service provides an indicative check for outstanding safety recalls as at the date specified. Visitors and customers who rely on this information do so at their own risk. Visitors and customers are strongly encouraged to independently verify the information before acting or deciding not to act on that information.

The recalls data is obtained through a third party. The terms and conditions for the data can be found on by selecting the 'terms and conditions' link.

## BRIDGEND COUNTY BOROUGH COUNCIL

### REPORT TO LICENSING SUB COMMITTEE

19 NOVEMBER 2019

#### REPORT OF THE HEAD OF LEGAL AND REGULATORY SERVICES

#### APPLICATION TO LICENCE HACKNEY CARRIAGE VEHICLE

##### 1. Purpose of report

- 1.1 The purpose of this report is to ask the sub-committee to consider an application to grant a licence for a hackney carriage vehicle.

##### 2. Connection to corporate improvement objectives/other corporate priorities

- 2.1 There is no direct link to the Corporate Plan / Other Corporate Priorities.

##### 3. Background

- 3.1 It is the duty of the Local Authority to determine applications made under the Local Government (Miscellaneous Provisions) Act 1976 and Town Police Clauses Act 1847. Applications which fall outside the policy guidelines are referred to a Licensing Sub-Committee for determination.

##### 4. Current situation/proposal

- 4.1 Application is made by Liam Morgan and David Stolzenburg T/a Llynfi Coaches of Maesteg to licence a Dacia Logan vehicle registration number CE69 KOU as a hackney carriage vehicle to seat 4 persons.

- 4.2 The vehicle was first registered at the DVLA on 26 September 2019.

- 4.3 The application falls outside the Hackney Carriage Vehicle Policy approved by the Licensing Committee. The vehicle is not wheelchair accessible. For Members' information there is no service report for the vehicle.

##### 4.4 Policy Guidelines

The vehicle policy applicable to this application was approved by the Licensing Committee on 10 March 2008. The relevant extract from the policy is as follows:

*“(Policy 2.1) Applications for the first licensing of a hackney carriage or private hire vehicle should be submitted to the Council within 14 days of the first registration of the vehicle at the DVLA. The mileage at the time of application should be no greater than 500 miles. The applicant may be the second or a subsequent registered keeper but the applicant must demonstrate that there is no more than 14 days between the first registration and transfer to the applicant’s name. Applications will normally be dealt with under the Scheme of Delegation to Officers.*

*(Policy 2.2) Applications for the first licensing of vehicles falling outside the above policy guidelines will normally be refused but a relaxation of the policy may be considered in exceptional circumstances. The general guidelines for relaxation of the policy are as follows but each case will be dealt with on its merits:*

*(Policy 2.2.5) A relaxation of the policy will also be considered in exceptional circumstances for applications relating to the first licensing of private hire vehicles. The Council does not seek to limit or define a particular vehicle which is suitable but will adhere to the minimum standards for the size of seats and legroom etc which are available on request. Irrespective of the age of the vehicle it must be capable of satisfying the general licensing conditions and be fit for purpose as a private hire vehicle in terms of passenger safety and comfort. Each application will be reported to the Licensing Sub-Committee for determination on its merits having regard to the following criteria:*

- That the vehicle presented is in an exceptional condition in relation to its exterior and interior appearance with no evidence of defects, chips, marks or other evidence of unreasonable wear and tear or damage.*
- That the vehicle presented offers an exceptional standard of safety and comfort for passengers in terms of features offered for example ABS, passenger airbags and ability to meet current requirements on emissions testing.*
- That the application includes evidence that the vehicle has been serviced at the intervals recommended by the manufacturer and at an approved garage. Other relevant documentations such as an MOT certificate should also be provided.*

## **5. Effect upon policy framework and procedure rules**

5.1 None

## **6. Equality Impact Assessment**

6.1 This vehicle is not for wheelchair use. There are no other implications in relation to age; disability; gender and transgender; race; religion or belief and non-belief; sexual orientation.

## **7. Well-being of Future Generations (Wales) Act 2015 implications**

7.1 The well-being goals identified in the Act were considered in the preparation of this report. It is considered that there will be no significant or unacceptable impacts upon the achievement of well-being goals/objectives as a result of this report.

## **8. Financial implications**

8.1 None for the authority

## **9. Recommendation**

9.1 The Sub-Committee is asked to determine the application having regard to the information contained within this report.

**Kelly Watson**  
**HEAD OF LEGAL AND REGULATORY SERVICES**

**Date 13 November 2019**

Yvonne Witchell  
Team Manager Licensing

**Telephone:** (01656) 643643

**E-mail:** Yvonne.Witchell@bridgend.gov.uk

**Postal Address** Civic Offices, Angel Street, Bridgend, CF31 4WB

**Background documents**

Hackney Carriage Vehicle Application  
Hackney Carriage Vehicle Policy Guidelines

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